**Application for a Non material Amendment following a grant of planning permission**

**National requirements at submission stage**

* **Application form:**– Completed application form
* **The appropriate fee**

Found on our web pages:

<https://www.fenland.gov.uk/planningforms>

* **Drawings showing proposed non-material amendments** (See additional guidance below)

**Additional guidance on national requirements**

* **All Plans:**

Scaled plans - As necessary to show the proposed amendment/s

* + Site plan (e.g. at a scale of 1:100 or 1:200 indicating amendment/s.
	+ Proposed elevation plans in full (e.g. at a scale of 1:50 or 1:100) (Also required for Change of use applications where the proposal affects the elevation/s)
	+ Proposed floor plans in full (e.g. at a scale of 1:50 or 1:100) (Annotate plans also required for all Change of use applications)
	+ Proposed roof plans for all applications involving extensions and/or changes to roof forms (e.g. at a scale of 1:50 or 1:100)

**Additional requirements which would be useful at submission stage**

* **A schedule of changes**
	+ A list detailing the changes
	+ Corresponding proposed plans annotated to clearly show where the

 proposed change/s are

**Reason**: To allow full assessment

* **Invalid planning fee charge:**

**The extra administration fee does not apply for applications for Non material amendments.**