

## Fenland District Council - Organisation Chart

<b>Tier 1</b>	<p><b>Job Title:</b> Chief Executive  <b>Grade:</b> CMT  <b>Service/Team:</b> Corporate Management &amp; Returning Officer            Permanent  <b>Contact details:</b> paulmedd@fenland.gov.uk  <b>Salary range:</b> £131,000 – £160,212            Plus, private healthcare £2,000 per annum, plus Returning Officer fees (<b>Senior Salary Pay can be viewed under the <u>Local Government Transparency Code</u></b>)  <b>Responsibilities:</b>            3 Direct Reports            Head of Paid Service            Overall Strategic and Corporate Management of the Council            Direct and lead on the achievement of the Council’s corporate and strategic objectives, ensuring that they are implemented.            Act as interface between the Political Executive and employees, the organisation, and the community, professionally advise, guide and inform Councillors as appropriate.</p>				
<b>Tier 2</b>	<p><b>Job Title:</b> Corporate Director &amp; Chief Finance Officer (S151 Officer)  <b>Grade:</b> CMT  <b>Service/Team</b> Customer, Resources and Customer Service            Permanent  <b>Contact details:</b>            petercatchpole@fenland.gov.uk  <b>Salary range:</b> £75,493 – £96,703 (plus car allowance)   <b>Responsibilities:</b>            7 Direct Reports             Strategic Management of:</p> <ul style="list-style-type: none"> <li>• Customer Services &amp; ARP</li> <li>• Finance &amp; Accountancy</li> <li>• Human Resources, OD &amp; Payroll</li> <li>• Emergency Planning &amp; Business Continuity</li> <li>• Legal Services &amp; Internal Audit</li> <li>• Elections, Land Charges &amp; Member Services</li> <li>• Policy &amp; Communications</li> <li>• Council Assets &amp; projects</li> </ul>	<p><b>Job Title:</b> Corporate Director &amp; Monitoring Officer  <b>Grade:</b> CMT  <b>Service/Team:</b> Communities, Environment and Leisure Services            Permanent  <b>Contact details:</b>            cpilson@fenland.gov.uk  <b>Salary range:</b> £75,493 – £96,703 (plus car allowance)   <b>Responsibilities:</b>            6 Direct Reports             Strategic Management of:</p> <ul style="list-style-type: none"> <li>• Parks, Open Spaces &amp; Leisure Services</li> <li>• Environmental Services</li> <li>• Housing &amp; Community Support</li> <li>• Planning Services</li> <li>• Port Estate and Harbour</li> </ul> <p>Deputize for the Chief Executive in his absence</p>	<p><b>Job Title:</b> Assistant Director  <b>Grade:</b> CMT  <b>Service/Team:</b> Transformation, Elections and Economic Development            Permanent  <b>Contact details:</b>            agoodall@fenland.gov.uk  <b>Salary range:</b> £75,493 – £96,703 (plus car allowance)   <b>Responsibilities:</b>            4 Direct Reports             Strategic Management of:</p> <ul style="list-style-type: none"> <li>• Organisational Transformation</li> <li>• Elections and Land Charges Council</li> <li>• Economic development</li> <li>• Corporate Management</li> <li>• Fenland Future Ltd</li> </ul> <p>Deputize for the Chief Executive in his absence</p>	<p><b>Job Title:</b> Assistant Director  <b>Grade:</b> CMT  <b>Service/Team:</b> Communities and Housing            Permanent  <b>Contact details:</b>            dhorn@fenland.gov.uk  <b>Salary range:</b> £75,493 – £96,703 (plus car allowance)   <b>Responsibilities:</b>            5 Direct Reports             Strategic Management &amp; Delivery of:</p> <ul style="list-style-type: none"> <li>• Housing Support</li> <li>• Homelessness</li> <li>• Community Support</li> <li>• CCTV &amp; Community Safety</li> <li>• Corporate Management</li> <li>• Fenland Future Ltd</li> </ul> <p>Deputize for the Chief Executive in his absence</p>	<p><b>Job Title:</b> Assistant Director &amp; Deputy Monitoring Officer  <b>Grade:</b> CMT  <b>Service/Team:</b> Legal &amp; Governance            Permanent  <b>Contact details:</b>            amybrown@fenland.gov.uk  <b>Salary range:</b> £75,493 – £96,703 (plus car allowance)   <b>Responsibilities:</b>            4 Direct Reports             Strategic Management &amp; Delivery of:</p> <ul style="list-style-type: none"> <li>• Member Services</li> <li>• Legal Services</li> <li>• Licensing</li> <li>• Internal Audit and Procurement</li> <li>• RIPA and GDPR</li> <li>• Corporate Management</li> </ul> <p>Deputize for the Chief Executive in his absence</p>

	<ul style="list-style-type: none"> <li>• Economic development</li> <li>• Building Facilities</li> <li>• Fenland Future Ltd</li> </ul> <p>Deputize for the Chief Executive in his absence</p>				
<b>Tier 3</b>	<p><b>Job Title:</b> Head of Human Resources, Organisation Development &amp; Customer Services <b>Grade:</b> Hay 4 <b>Service/Team:</b> HR, OD &amp; Payroll, Customer Service &amp; ARP Permanent <b>Contact details:</b> santhony@fenland.gov.uk <b>Salary range:</b> £63,434 - £67,702 (plus car allowance)</p> <p><b>Responsibilities:</b> Strategic Management &amp; Delivery of:</p> <ul style="list-style-type: none"> <li>• Human Resources Service</li> <li>• Organisational Development</li> <li>• Payroll</li> <li>• Health &amp; Safety</li> <li>• Delivery of Customer Service Contact Centre &amp; Business Reception</li> <li>• Legal compliance with all employment legislation</li> <li>• responsibility for collection of income and calculation &amp; Payment of benefits</li> <li>• Customer Service Excellence</li> </ul>	<p><b>Job Title:</b> Head of Assets, Property and Major Projects <b>Grade:</b> Hay 4 <b>Service/Team:</b> Property &amp; Assets Permanent <b>Contact details:</b> mgreenwood@fenland.gov.uk <b>Salary range</b> £63,434 - £67,702 (plus car allowance)</p> <p><b>Responsibilities:</b> Manage the Council's asset base of land and property, industrial and business portfolio.</p> <ul style="list-style-type: none"> <li>• Manage the Council's Facilities Management function.</li> <li>• Manage the Council's Engineering function.</li> <li>• The Council's Asset Management Plan.</li> <li>• Regeneration projects across the district.</li> <li>• Provide valuation services.</li> </ul>	<p><b>Job Title:</b> Chief Accountant <b>Grade:</b> Hay 3 <b>Service/Team:</b> Accountancy, Insurance and Procurement Permanent <b>Contact details:</b> msaunders@fenland.gov.uk <b>Salary range:</b> £59,662 – £63,556 (plus car allowance)</p> <p><b>Responsibilities:</b> Strategic &amp; Management responsibility for</p> <ul style="list-style-type: none"> <li>• Revenue and Capital Budget planning and monitoring</li> <li>• Council's Medium Term Financial Strategy</li> <li>• Annual Accounts</li> <li>• Treasury Management</li> <li>• Procurement</li> <li>• Payments and Cashiering</li> <li>• Insurance</li> <li>• Deputize for Chief Finance Officer in his absence.</li> </ul>	<p><b>Job Title:</b> Head of Leisure &amp; Open Spaces <b>Grade:</b> Hay 4 <b>Service/Team;</b> Parks and Leisure Services contract Permanent <b>Contact details:</b> phughes@fenland.gov.uk <b>Salary range:</b> £63,434 - £67,702 (plus car allowance)</p> <p><b>Responsibilities:</b> Strategic Management &amp; Delivery of:</p> <ul style="list-style-type: none"> <li>• Leisure services contract</li> <li>• Parks and open spaces</li> <li>• Tourism</li> <li>• Projects</li> <li>• Corporate Management</li> </ul>	<p><b>Job Title:</b> Head of Corporate Support <b>Grade:</b> Hay 2 <b>Service/Team:</b> Corporate Support Officers Permanent <b>Contact details:</b> jblackmore@fenland.gov.uk <b>Salary range:</b> £54,856 - £59,662</p> <p><b>Responsibilities:</b> Management &amp; Delivery of:</p> <ul style="list-style-type: none"> <li>• Corporate management support</li> <li>• Corporate project support</li> </ul>

	<p><b>Job Title:</b> Head of Environmental Services  <b>Grade:</b> Hay 2  <b>Service/Team:</b> Refuse &amp; Cleansing, Workshop  Permanent  <b>Contact details:</b>  mmathews@fenland.gov.uk  <b>Salary range:</b> £54,856 - £59,662 (plus car allowance)</p> <p><b>Responsibilities:</b>  Strategic Management &amp; Delivery of:</p> <ul style="list-style-type: none"> <li>• Refuse and Cleansing services.</li> <li>• Recycling</li> <li>• Corporate Management</li> </ul>	<p><b>Job Title:</b> Head of ICT &amp; Resilience  <b>Grade:</b> Hay 2  <b>Service/Team:</b> ICT  <b>Contact details:</b>  sbeacher@fenland.gov.uk  <b>Salary range:</b> £54,856 - £59,662 (plus car allowance)</p> <p><b>Responsibilities:</b>  Manage the Council's ICT team. Lead responsibility for: -</p> <ul style="list-style-type: none"> <li>•All Council computer systems,</li> <li>•Procurement of ICT software and hardware,</li> <li>•Provision of, and support for desktop and mobile computing</li> <li>•Corporate Business Continuity Risk Management</li> </ul>	<p><b>Job Title:</b> Head of Policy &amp; Communications  <b>Grade:</b> Hay 2  <b>Service/Team:</b> Policy &amp; Communications  <b>Contact details:</b>  dwright@fenland.gov.uk  <b>Salary range:</b> £54,856 - £59,662 (plus car allowance)</p> <p><b>Responsibilities:</b>  Management and delivery of</p> <ul style="list-style-type: none"> <li>• Strategic policy</li> <li>• Corporate policy, performance, and communications</li> <li>• Service planning processes</li> <li>• Corporate Management</li> </ul>	<p><b>Job Title:</b> Harbour Master  <b>Grade:</b> Hay 3  <b>Service/Team:</b> Port and Marine Services  Permanent  <b>Contact details:</b>  jroper@fenland.gov.uk  <b>Salary range:</b> £59,662 – £63,556 (plus car allowance)</p> <p><b>Responsibilities:</b>  Management &amp; Delivery of</p> <ul style="list-style-type: none"> <li>• Port and Marine Services</li> <li>• Harbour Master</li> <li>• Ensure delivery of statutory port service</li> <li>• Port Safety Marine Code</li> </ul>	
<b>Tier 4</b>	<p><b>Job Title:</b> Operations Manager  <b>Grade:</b> Hay 1  <b>Service/Team:</b> Environment Services  <b>Contact details:</b>  apratt@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Manage all Waste &amp; Cleansing operations.).</li> <li>• Manage performance within agreed KPIs, produce monthly, quarterly, and annual reports.</li> </ul>	<p><b>Job Title:</b> Housing &amp; Communities Manager  <b>Grade:</b> Hay 2  <b>Service/Team:</b> Housing &amp; Communities  <b>Contact details:</b>  sgove@fenland.gov.uk  <b>Salary range:</b> £54,856 - £59,662 (plus car allowance)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Manage Council's Community Support service, delivery of neighbourhood management programmes.</li> <li>• Homelessness Strategy</li> <li>• Council's private sector housing service, enforcement, mandatory and non-mandatory grants</li> <li>• manage Gypsy and Traveller sites</li> </ul>	<p><b>Job Title:</b> Development Manager  <b>Grade:</b> Hay 2  <b>Service/Team:</b> Planning  Permanent  <b>Contact details:</b>  drown@fenland.gov.uk  <b>Salary range:</b> £54,856 - £59,662 (plus car allowance)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Management &amp; Delivery of</li> <li>• Planning service and support</li> <li>• Planning Enforcement</li> <li>• Management of Building Control partnership</li> </ul>	<p><b>Job Title:</b> Transport Development Manager  <b>Grade:</b> Hay 1  <b>Service/Team:</b> Assets and Projects  <b>Contact details:</b>  wotter@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Provision of specialist transport advice.</li> <li>• Development of the Cambridgeshire Transport with other stakeholders.</li> <li>• Development/co-ordination of all strategic transport plans related to all forms of transport including public transport, cycling, and walking.</li> </ul>	<p><b>Job Title:</b> Engineering Manager  <b>Grade:</b> Hay 1  <b>Service/Team:</b> Property &amp; Assets  Permanent  <b>Contact details:</b>  gedwards@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Ensure high quality engineering services in support of the Councils key priorities, including performance, budgetary &amp; safety management.</li> <li>• Lead on Construction Design and Management Regulations (CDM) and construction health and safety</li> </ul>

<p><b>Job Title:</b> Economic Growth Manager  <b>Grade:</b> Hay 1  <b>Service/Team:</b> Economic Development  <b>Contact details:</b>  s.jackson@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Support Fenland Business</li> <li>• Promoting economic development</li> </ul>	<p><b>Job Title:</b> Health, Safety and Emergency Planning Manager  <b>Grade:</b> Hay 1  <b>Service/Team:</b> HR/OD &amp; Payroll, Health &amp; Safety/Emergency Planning  Permanent  <b>Contact details:</b>  d.vincent@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance).</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Corporate Health and Safety, including training and compliance.</li> <li>• Corporate Emergency Planning and resilience</li> <li>• Currently shared with East Cambridgeshire District Council</li> </ul>	<p><b>Job Title:</b> Principal Planning Officer  <b>Grade:</b> Hay 1  <b>Service/Team:</b> Planning  Permanent  <b>Contact details:</b>  s.black@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance)</p> <p><b>Responsibilities:</b>  Management &amp; Delivery of:</p> <ul style="list-style-type: none"> <li>• Planning service and support</li> </ul>	<p><b>Job Title:</b> Traveller &amp; Diversity Manager  <b>Grade:</b> Hay 1  <b>Service/Team:</b> Housing &amp; Communities  <b>Contact details:</b>  d.bailey@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Development and implementation of procedures/practices across all equality strands</li> <li>• Ensure customer focused Gypsy Traveller Service including management of sites</li> </ul>	<p><b>Job Title:</b> CCTV Manager  <b>Grade:</b> Hay 1  <b>Service/Team:</b> CCTV  Permanent  <b>Contact details:</b>  a.locks@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance)</p> <p><b>Responsibilities:</b> Strategic Management &amp; Delivery of:</p> <ul style="list-style-type: none"> <li>• Shared CCTV service with Peterborough City Council</li> <li>• Corporate Management</li> </ul>
<p><b>Job Title:</b> Deputy Chief Accountant  <b>Grade:</b> Hay 2  <b>Service/Team:</b> Accountancy, Insurance and Procurement  Permanent  <b>Contact details:</b>  s.warren@fenland.gov.uk  <b>Salary range:</b> £54,856 - £59,662 (plus car allowance)</p> <p><b>Responsibilities:</b>  Strategic &amp; Management responsibility for:</p> <ul style="list-style-type: none"> <li>• Revenues and Capital budget planning and monitoring</li> <li>• Council's Medium Term Financial Strategy</li> </ul>	<p><b>Job Title:</b> Class 1 Pilot  <b>Grade:</b> Hay 1  <b>Service/Team:</b> Port and Marine Services  Permanent  <b>Contact details:</b>  g.lewis@fenland.gov.uk  <b>Salary range:</b> £49,421 - £56,018 (plus car allowance)</p> <p><b>Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Support safe marine navigation.</li> <li>• Safe &amp; effective pilotage service</li> <li>• Ensure delivery of statutory pilotage service: piloting vessels within pilotage district; operation, manning,</li> </ul>			

	<ul style="list-style-type: none"><li>• Annual Accounts</li><li>• Treasury Management</li><li>• Sundry Debtors</li></ul>	<p>maintenance and safety of the Council's owned pilot vessel</p> <ul style="list-style-type: none"><li>• Support Harbour Master</li></ul>			
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